

Lake Hills Montessori – Austin

Tuition Agreement Form

Return to: Sandra Karnstadt, Director
600 N. Cuernavaca Dr. Austin, TX 78733
(512) 263-9342 Fax (512) 263-9948

I/We _____, parent or guardian of the student,
_____ agree to pay \$ _____ monthly tuition
for child care at Lake Hills Montessori, starting on _____.

I/We understand that this amount is due and payable by the 5th day of each month. If my child is absent when fees are due, I/we will either pay in advance or bring fees to the school on or before the due date. I/We also understand that there will be no reduction in fees due to absences or vacations. Lake Hills Montessori will not refund or reduce any part of the tuition or other charges because of dismissal, absence or withdrawal of a student. When withdrawing; 30 days **'written'** notice is required to avoid additional fees.

I/We understand that the above amount is subject to periodic increases and agree to pay the new amount upon written notification of the increase by Lake Hills Montessori.

I/We understand and agree that there will be a late payment fee of \$10.00 per day beginning on the 6th day of each month when payment has not been received.

There is a \$10 per hour for late pick-ups. This will not be prorated therefore, if you use 10 minutes of the hour you will be charged the same amount as you would if you use 50 minutes of the hour. Late fees can be added to your tuition or paid separately. Any parent arriving after 6PM will be charged a \$30 late fee.

There will be a \$35 charge for all returned checks. Two returned checks will result in your account being placed on a "cash only" basis.

LHM has an annual supply fee of \$600 per child; you can either pay in full September 1st or break this into two payments of \$300 due in September and January. The months of June and July will have an additional supply fee due in June.

Parent/Guardian and Date

